

## **SUBMISSION OF PROPOSAL FOR MEDICAL SUPPLIES/DEVICES**

Thank you for your interest in providing medical supplies to Colombia. In order to evaluate your offer, we request that your quotation include ALL the information below. If our offer is not complete or does not include the documents requested, it will not be evaluated.

### **DETAILS REQUESTED IN THE QUOTATION**

- Address the offer to Dr. Fernando Ruiz Gómez, Minister of Health and Social Protection.
- Include the product reference, units available and costs. Prices shall be quoted in USD or Colombian Pesos and please explain the form of payment.
- Specify the expiration date of the offer.
- Include date of delivery. Bear in mind we are expecting the products in Colombia no later than July 2020. If the company cannot deliver to Colombia, it should clearly specify the place and date of delivery on July 31<sup>st</sup> 2020 the latest.
- Quotation price should cover: transportation to Colombia, installation and set-up, commissioning, technical and clinical training, legal documents, warranty and technical support in the country. It should also include the time the warranty covers. If any of the above is not included please specify in detail what exactly is not included and any additional costs.
- Include the technical specifications and/or operation manual with detailed technical characteristics to facilitate the evaluation process by the technical committee.
- Include a digital copy of the Free Sale Certificate (CVL), an equivalent document from the country of origin, or certification issued by WHO (World Health Organization) or by a corresponding health authority. If not available, please provide the CVL information and the link of the corresponding agency to verify that the product has commercial permits in the country of origin.
- Include the Certificate of Sanitary Registry of Colombia (Invima) dully associated with the equipment. If you do not have the certificate, we will help with the registry process.
- Include information about a commercial representative in Colombia (if applicable) who will provide technical support and will have the availability of additional supplies, consumables, parts, and spare parts if needed. If the company does not have a commercial representative in Colombia, specify alternatives and anticipate solutions.